SOUTH TEXAS COLLEGE

PROSPECTIVE STUDENT GUIDE

for applying to
Associate Degree Nursing Program

Tracks: Traditional RN, LVN to RN, EMT Paramedic to RN

SOUTH TEXAS COLLEGE
NURSING & ALLIED HEALTH DIVISION
1101 E. VERMONT
MCALLEN, TX 78501
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2016-2017
GUIDE

as of March 4, 2016

PREFACE

Prospective Student Guide

for applying to
Associate Degree Nursing Program

The Associate Degree Nursing (ADN) Program at South Texas College is accredited by the Texas Board of Nursing (TBON). This **Guide** is developed by South Texas College for prospective ADN program students to provide them with general information about the ADN program and application process.

Selective Program

The Associate Degree Nursing (ADN) Program is a selective program with application requirements; which requires students to meet all program application requirements before being eligible to apply. To be considered for program admissions, applications must be submitted during the application periods, as published on the Associate Degree Nursing Program webpage. Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the current application period.

Program Selection Process

The ADN Program selection process is **Competitive Entry** and is **based on a competitive Point System**. Points are given for the following selection criteria: ADN Program pre-requisite courses, HESI A^2 exam scores, STC Cumulative GPA, and other additional points as listed in the Application Form. A **Cutoff Score** is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Qualified applications are ranked from highest to lowest points and admission is based on this ranking. Applicants with total points **above** the cutoff score will be admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. A random draw of alternate applicants will be used as needed.

Associate Degree Nursing Program Tracks

1. **Traditional Registered Nurse (RN) Track** – designed for individuals who would like to pursue a nursing career and/or a high school graduate entering college for the first time. This track is offered twice per year.
2. **Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Track** – designed for individuals who are Licensed Vocational Nurse and interested in pursuing the Registered Nurse degree. This track is offered twice per year.
3. **EMT Paramedic to Registered Nurse (RN) Track** – designed for individuals who are licensed Emergency Medical Technician Paramedic under either Texas or National Registry and interested in pursuing the Registered Nurse degree. This track is offered once per year.

Prospective Student Information Session

The ADN Program offers **Information Sessions** for prospective ADN Program students. Prospective students are **required** to attend an Information Session to learn about the program prior to submission of the application. Students who successfully complete the Information Session Assessment will receive a **Certificate of Completion** at the end of the session. The dates and times of Information Sessions are published on the ADN Program webpage http://nah.southtexascollege.edu/adn/index.html .

The Prospective Student Guide covers the following information

1. Admission to South Texas College
2. Prospective Student Information Session
3. Program Information & Requirements
4. Program Tracks
5. Notification of Application Status

The ADN Program faculty and staff are here to help you succeed in your educational endeavors. For any questions, please contact us at adn@southtexascollege.edu or (956) 872-3132.

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ADMISSION TO THE COLLEGE

Traditional Students
Transfer Students
International Students

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ADMISSION TO SOUTH TEXAS COLLEGE

Students are admitted to South Texas College through the provisions of Board Policy 3200. General admission to the College does not imply admission to all programs of the College. The Nursing and Allied Health Division offers Selective Programs with application requirements. Prospective students must meet all program application requirements before being eligible to apply to Selective Programs. Meeting the requirements is not a guarantee of program admission.

Traditional Students

South Texas College has developed a checklist to assist new students with the process of admission, refer to *Appendix B: Admission Checklist (page 30)*. For further information or assistance, contact The Office of Admissions & Record at 956-872-8311 and/or visit the South Texas College current catalog at http://www.southtexascollege.edu/academics/catalogs/index.html.

- Submit an application for admission online at Apply Texas (www.applytexas.org).
- Submit High School diploma or GED equivalent.
- Meet TSI College Readiness Standards, or meet TSI exemption standards.

Transfer Students

Students transferring from another accredited college or university are eligible for admission. Transfer students must comply with the Scholastic Progress Standards as outlined by *Board Policy 3320, Scholastic Progress Standards*. For further information or assistance, contact The Office of Admissions & Records at 956-872-8311 and/or visit the South Texas College current catalog at http://www.southtexascollege.edu/academics/catalogs/index.html.

- Submit an application for admission online at Apply Texas (www.applytexas.org).
- Submit official transcript(s) from each institution previously attended to the Office Admissions & Records for official evaluation.
- Out of state transfer students, who have not taken the TSI Assessment Test, will need to be advised by a general STC Advisor.

International Students

The college is authorized under federal law to enroll students who are valid F-1 or M-1 visa holders under the Student Exchange and Visitor Information System (SEVIS) and authorized by the United States Citizenship and Immigration Services (USCIS). Upon initial admission to the College, international students must comply with all federal regulations in order to obtain a student visa prior to enrollment and must remain in compliance throughout the duration of study. International students may seek general admission to the College or admission to selective programs.

It is recommend that international students schedule their TOEFL exam during the application process. Visit the TOEFL test website at www.ets.org/toefl. For further information or assistance, contact the International Toll Free number at 866-665-7822.

South Texas College has the following assistance for international students and should contact
Office of Admissions & Records
Liliana Romero
Residency Specialist
956-872-2250
romerol@southtexascollege.edu

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PROSPECTIVE STUDENT INFORMATION SESSION

Time and Location

Certificate of Completion

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PROSPECTIVE STUDENT INFORMATION SESSION

The ADN Program offers **Information Sessions** for prospective ADN Program students. Prospective students are **required** to attend an Information Session to learn about the program prior to submission of the application. Students who successfully complete the Information Session Assessment will receive a **Certificate of Completion**.

The dates and times of Information Sessions are published on the ADN Program webpage at http://nah.southtexascollege.edu/adn/index.html .

Information Sessions are designed for prospective students who are seeking:

- The Traditional Registered Nursing (RN) Track
- The Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Track
- The EMT Paramedic to Registered Nurse (RN) Track

Time and Location

Information Sessions for ADN Program prospective students are offered at the Nursing and Allied Health (NAH) Campus in McAllen, Texas. Information Sessions are scheduled for one (1) hour and no appointment is necessary. It is recommended that prospective students have proper identification and have a copy of their official or unofficial college or university transcript for review.

Certificate of Completion

Prospective ADN Program students who attend the Information Session and successfully complete the Information Session Assessment will receive a Certificate of Completion at the end of the session. The Certificate of Completion is one of the required documents for applying to the ADN Program.

An **Online Information Session** will be available beginning June 1, 2016. This Session is designed for those students who are not able to attend the face-to-face Information Session. Prospective students who complete the Online Information Session and successfully complete the Online Information Session Assessment will be able to print a Certificate of Completion. The Certificate of Completion is one of the required documents for applying to the ADN program.

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PROGRAM INFORMATION & REQUIREMENTS

Selective Program
Program Selection Process
Program Selection Criteria
Additional Requirements

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PROGRAM INFORMATION & REQUIREMENTS

Selective Program
The Associate Degree Nursing (ADN) Program is a selective program with program application requirements. Prospective students must meet all program application requirements before being eligible to apply to the program. To be considered for program admissions, applications must be submitted during the application periods, as published on the Associate Degree Nursing Program webpage. Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the current application period.

Program Selection Process
The ADN Program selection process is **Competitive Entry** and is **based on a competitive Point System**. Points are given for the following selection criteria: ADN Program pre-requisite courses, HESI A^2 exam scores, STC Cumulative GPA, and other additional points as listed in the Application Form. A "**cutoff score"** is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Qualified applications are ranked from highest to lowest points and admission is based on this ranking. Applicants with total points **above** the cutoff score will be admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. A random draw of alternate applicants will be used as needed.

Program Selection Criteria
The selection criteria are used to assess the applicant's score. Points are given for the following selection criteria:

1. ADN program pre-requisites courses;
2. HESI A^2 (Admission Assessment) Exam scores;
3. STC cumulative GPA; and
4. Additional points as listed in the application form for the specific track

Application Requirements
Prospective students must meet all program application requirements before being eligible to apply to the ADN Program. However, meeting the program application requirements is not a guarantee of program admission.

Pre-requisites
All pre-requisites must be completed with a grade of "B" or better to be able to apply to the ADN Program.

Course	Credit Hours
ENGL 1301 Composition **or** ENGL1302 Rhetoric	3
BIOL 2401 Anatomy & Physiology I	4
BIOL 2402 Anatomy & Physiology II	4
RNSG 1209 Introduction to Nursing*	2

**For traditional track only. A passing score on the HESI A^2 Exam is required before registering for this course – exam must have been taken within the last two years.*

Additional Points
The ADN program offers applicants the opportunity to earn **Additional Points**, which are not required for applying to the ADN program; however, they will assist applicants to earn additional points towards the total score. For a list of the additional points, review the Point System-Evaluation Form for the specific program track.

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Social & Behavioral Science Elective
The Social & Behavioral Science Elective courses are part of the additional points criteria and can result in higher ranking if completed and reflected on the South Texas College transcript at the time of application submission. Completion of the elective courses are not needed to apply to the ADN Program, however, the elective courses are required to graduate from the ADN Program.

Course	Credit Hours
PSYC 2301 General Psychology **OR** PSYC 2314 Lifespan Growth and Development	3

Humanities Elective
The Humanities elective courses are part of the additional points criteria and can result in higher ranking if completed and reflected on the South Texas College transcript the time of application submission. A Humanities elective can be chosen from a list of approved courses that meets the Associate of Applied Science Degrees requirements as published in current South Texas College Academic Course Catalog. Please refer to *Appendix C: Humanities Elective Options (page 31)* for a list of approved courses.

HESI A^2 (Admission Assessment) Exam
The HESI A^2 (Admission Assessment) Exam is an admission requirement for the South Texas College Associate Degree Nursing (ADN) Program. The HESI A^2 (Admission Assessment) Exam consists of academic exams and a personality profile that identifies the applicant's learning style. All ADN prospective students are required to complete the HESI A^2 (Admission Assessment) Exam prior to admission into RNSG1209 Introduction to Nursing. LVNs and EMT Paramedics are required to take HESI A^2 (Admission Assessment) Exam as well and submit passing HESI A^2 (Admission Assessment) Exam scores as part of the program application requirements and application period. All students are required to take HESI A^2 (Admission Assessment) Exam. There are no exceptions. Total time allotted to complete the exam is 5.25 hours. The instructions to register and take the HESI A^2 (Admission Assessment) Exam and frequently asked questions can be found on *Appendix E: FAQ's for HESI A^2 (Admission Assessment) Exam (page 33).*

Texas Board of Nursing Eligibility Questions for Registered Nurses
In compliance with the Texas Board of Nursing (TBON) requirements, **all** students must submit a criminal background through the TBON. All students must complete the TBON Roster form to start the criminal background check. The FAST PASS fingerprinting process needs to occur 6-8 weeks prior to applying to the ADN program.

Please refer to *Appendix H: TBON for Registered Nurses (page 40)* for a list of the questions asked for the background check. Students answering "yes" to any of these questions must contact the Clinical Affairs Specialist immediately at 956-872-3022 or email clinicalaffairs@southtexascollege.edu to submit a Declatory Order to TBON, which may take longer to process.

Upon completion of the TBON background check, the student will receive a Blue Card or an Outcome Letter. The student must retain the Blue Card or the Outcome Letter from the TBON, and a copy will be required when applying to the ADN Program.

NOTE: All Declatory Order decisions are determined solely by the TBON. The Outcome Letter will determine if the student can sit for the National Council Licensure Examination (NCLEX) after the student's criminal background has been reviewed by the TBON and successful completion of the STC ADN Program.

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Technical Performance Standards[1]

Technical Performance Standards are the essential functions, which every South Texas College NAH student is expected to perform and are necessary for successful participation in the ADN Program. These are necessary in order to provide healthcare services in a safe, ethical, and legal manner. Students participating in a STC NAH Program are expected to demonstrate the essential functions listed below, with or without reasonable accommodation, refer to *Appendix F: Technical Performance Standards (page 36).*

- Read
- Arithmetic Competence
- Critical Thinking
- Communication
- Behavior Social Skills
- Fine Motor
- Motor Control
- Visual
- Auditory
- Smell
- Tactile
- Ability to use computers
- Ability to complete tasks/examinations within required time limits

These are applicable in classroom, laboratories, and clinical/practicum settings. The STC NAH Program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College.

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[1] Any student wishing to request reasonable accommodations due to a documented disability must initiate the process by contacting an ADA representative from the STC Office of Disability Support Services for information and procedures at (956) 683-3137 or (956) 872-2513. For a complete list of the required Technical Performance Standards of the Nursing & Allied Health programs can be found on *Appendix F*.

PROGRAM TRACKS

Traditional Registered Nurse (RN) Track

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Traditional RN Track

The Traditional Registered Nurse (RN) Track leading to an Associate Degree in Nursing is designed for individuals who would like to pursue a nursing career and/or a high school graduate entering college for the first time. Prospective students must meet the program application requirements before applying to the program. Upon completion of the Associate of Applied Science in Associate Degree Nursing, the graduate will be able to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The next pages in this guide provide the following information for the Traditional RN Track: degree plan, application period, pre-application requirements, and the point system evaluation form.

Degree Plan

DEGREE PLAN 2016-2017 ASSOCIATE OF APPLIED SCIENCE-FALL ADMISSION **ASSOCIATE DEGREE NURSING – TRADITIONAL RN TRACK**			
PRE-REQUISITES			SCH
ENGL	1301	Composition	3
BIOL	2401	Anatomy & Physiology I	4
BIOL	2402	Anatomy & Physiology II	4
RNSG	1209	Introduction to Nursing	2
FIRST YEAR - FALL SEMESTER			
RNSG	1300	Health Assessment across the Lifespan	3
RNSG	1513	Foundations for Nursing Practice	5
RNSG	1205	Nursing Skills I	2
RNSG	1262	Clinical I	2
FIRST YEAR - SPRING SEMESTER			
RNSG	1144	Nursing Skills II	1
RNSG	1341	Common Concepts of Adult Health	3
RNSG	2161	Clinical Medical/Surgical (8 weeks)	1
RNSG	2213	Mental Health Nursing	2
RNSG	2162	Clinical Mental Health (8 weeks)	1
PSYC	2301	General Psychology	3
SECOND YEAR - FALL SEMESTER			
RNSG	1412	Nursing Care of the Childbearing & Childrearing Family	4
RNSG	2260	Clinical - Pediatrics/Maternal/Infant (8 weeks)	2
RNSG	1343	Complex Concepts of Adult Health	3
RNSG	2361	Clinical Complex Medical Surgical (8 weeks)	3
SECOND YEAR - SPRING SEMESTER			
		Humanities Elective	3
RNSG	2331	Advanced Concepts of Adult Health	3
RNSG	2163	Clinical IV (12 weeks)	1
RNSG	2221	Professional Nursing: Leadership and Management	2
RNSG	2363	Clinical V	3
SCH=semester credit hours			

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Application Period

There are two (2) application periods per year for the **Traditional RN Track** (Spring and Fall). On average, a total of 100 students are admitted to each track. Please refer to the ADN webpage for the application period dates http://nah.southtexascollege.edu/adn/index.html .

Pre-Application Requirements

Prospective **Traditional RN Track** students must meet all pre-application requirements before being eligible to apply to the ADN program. Meeting the pre-application requirements is not a guarantee of program admissions.

PRE-APPLICATION REQUIREMENTS ASSOCIATE DEGREE NURSING PROGRAM **TRADITIONAL RN TRACK**		
	Check Mark (√)	**Pre-Application Requirements**
1.		**Prospective Student Information Session**
		• I have received my **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
2.		**Admission to South Texas College**
		• I have submitted an application for admission online at **Apply Texas** and provided all needed documents (High School and/or college transcripts)
		• I have been issued a South Texas College **ID Number** (A#)
		• I have met **TSI College Readiness Standards or TSI exemption standards**
3.		**Pre-requisite courses listed on the ADN degree plan**
		• I have completed all required pre-requisite courses and have earned a B or better in each course
		• All pre-requisite courses are listed on my official South Texas College transcript
4.		**HESI A^2 (Admission Assessment) Exam**
		• I have taken the HESI A^2 (Admission Assessment) Exam within the last two (2) years and my:
		○ English Language Composite Score is 75% or higher
		○ Science (Anatomy & Physiology) Score is75% or higher
		○ Math Score is 75% or higher
5.		**Enclosed are the following documents:**
		• **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
		• **Blue Card or outcome letter** from Texas Board of Nursing (Clearance on Background)*
		• **Immunization Card** for complete **Hepatitis B 3 series of vaccine** or proof of positive serology
		• Completed Technical Performance Standard Requirements **Form**
		• Official **HESI A^2** Admission Assessment Scores

*** Clearance on Background by Texas Board of Nursing:**
In compliance with Texas Board of Nursing (TBON) requirements, all students must complete the criminal background through the TBON. The **fingerprinting process and background check** needs to occur **6-8 weeks prior to applying to the ADN Program.**

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Point System – Evaluation Form Traditional RN Track

Program Selection Process: The ADN Program selection process is based on a Point System Evaluation. The following selection criteria are used to assess the applicant's points.

POINT SYSTEM – EVALUATION FORM ASSOCIATE DEGREE NURSING PROGRAM TRADITIONAL RN TRACK					
Required	**I. PRE-REQUISITE COURSES** The following courses must be completed with a "B" or higher		**Pre-requisite Grades** **A**=3 **B**=2 Circle One		Enter Points
	a. ENGL 1301 Composition or ENGL 1302 Rhetoric		A B		
	b. BIOL 2401 Anatomy & Physiology I		A B		
	c. BIOL 2402 Anatomy & Physiology II		A B		
	d. RNSG 1209 Introduction to Nursing - (HESI A^2 Exam passing score is required before registering for this course - exam must have been taken within the last two years)		A B		
	II. HESI A^2 (ADMISSION ASSESSMENT) EXAM Exam must have been taken within the last two years		**Average Grade**		Enter Points
	a. English Language Composite = 75% or better	a. _____	**HESI A^2 Average**		
	b. Science: Anatomy & Physiology = 75% or better	b. _____	100% - 90%	3	points
	c. Math: = 75% or better	c. _____	89% - 83%	2	points
	Average (%) _____		82% - 75%	1	point
	III. CUMULATIVE GPA		**Cumulative GPA**		Enter Points
	Cumulative GPA is listed on South Texas College Transcript		4.0 - 3.5	2	points
			3.49 - 3.0	1	point
			2.9 – 2.5	0	point
Optional	**IV. ADDITIONAL POINTS** The following items are not required to apply for the program; however, it will assist the applicant to earn additional points and needed to graduate.		**Additional Points**		Enter Points
	Social & Behavioral Science Elective Select one of the courses listed below to meet the Social & Behavioral Science Elective for the ADN Program: ☐ PSYC 2301 General Psychology **OR** ☐ PSYC 2314 Lifespan Growth & Development		Grade A	1	point
			Grade B	0.5	point
			Grade C	0	point
	Humanities Elective Any Humanities Elective course that meets the Associate of Applied Science Degrees requirements as published in current South Texas College Academic Course Catalog.		Grade A	1	point
			Grade B	0.5	point
			Grade C	0	point
	South Texas College Graduates from one of the following programs ☐ Patient Care Assistant - Certificate ☐ Licensed Vocational Nurse - Certificate ☐ EMT - Paramedic – Associate/Certificate			1	point
	CSFH 0101 College Success for Healthcare Course		Grade A	1	point
			Grade B	0.5	point
Maximum Points: 21			**Total Points**		

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PROGRAM TRACKS

Licensed Vocational Nurse (LVN) to RN Track

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LVN to RN Track

The Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Track is designed for individuals who hold a current LVN License and seek to pursue the Registered Nurse Licensure. A current LVN License is required to apply under this particular track. Upon completion of the Associate of Applied Science in Associate Degree Nursing, the graduate will be able to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The next pages in this guide provide the following information for the Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Track: degree plan, application period, pre-application requirements, and the point system evaluation form.

Degree Plan

DEGREE PLAN 2016-2017 ASSOCIATE OF APPLIED SCIENCE - SPRING ADMISSION **ASSOCIATE DEGREE NURSING - LVN to RN TRANSITION**			
PRE-REQUISITES			SCH
BIOL	2401	Anatomy & Physiology I	4
BIOL	2402	Anatomy & Physiology II	4
ENGL	1301	Composition	3
		Vocational Nursing Hours (Electives)	10
SECOND YEAR - SPRING SEMESTER			
RNSG	1417	Concepts of Professional Nursing Practice I for Articulating Students	4
RNSG	1140	Professional Nursing Skills for Articulating Students	1
RNSG	1162	Transition Clinical (8 weeks)	1
RNSG	2213	Mental Health Nursing	2
RNSG	2162	Clinical Mental Health (8 weeks)	1
RNSG	1300	Health Assessment across the Lifespan	3
PSYC	2301	General Psychology	3
SECOND YEAR - SUMMER			
RNSG	2361	Clinical Complex Medical/Surgical (8 weeks)	3
RNSG	1412	Nursing Care for the Childbearing & Childrearing Family	4
RNSG	2260	Clinical- Pediatrics/Maternal/Infant (8 weeks)	2
RNSG	1343	Complex Concepts of Adult Health	3
SECOND YEAR - FALL SEMESTER			
		Humanities Elective	3
RNSG	2331	Advanced Concepts of Adult Health	3
RNSG	2163	Clinical IV (12 weeks)	1
RNSG	2221	Professional Nursing: Leadership & Management	2
RNSG	2363	Clinical V	3

SCH=semester credit hours
Escrow of 10 credits will be given for RNSG 1513 1205, 1144 and 1262 upon completion of RNSG 1417, 1140 and 1162.

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Application Period

There are two (2) application periods per year for the **LVN to RN Track** (Spring and Summer). On average, a total of 50 students are admitted to each track. Please refer to the ADN webpage for the application period http://nah.southtexascollege.edu/adn/index.html .

Pre-Application Requirements

Prospective **LVN to RN Track** students must meet all pre-application requirements before being eligible to apply to the ADN program. Meeting the pre-application requirements is not a guarantee of program admission.

PRE-APPLICATION REQUIREMENTS ASSOCIATE DEGREE NURSING PROGRAM **LVN to RN TRACK**		
	Check Mark (√)	**Pre-Application Requirements**
1.		**Prospective Student Information Session**
		• I have received my **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
2.		**Admission to South Texas College**
		• I have submitted an application for admission online at **Apply Texas** and provided all needed documents (High School and/or college transcripts)
		• I have been issued a South Texas College **ID Number** (A#)
		• I have met **TSI College Readiness Standards or TSI exemption standards**
3.		**Pre-requisite courses listed on the ADN degree plan**
		• I have completed all required pre-requisite courses and have earned a B or better in each course
		• All pre-requisite courses are listed on my official South Texas College transcript
4.		**HESI A^2 (Admission Assessment) Exam**
		• I have taken the HESI A^2 (Admission Assessment) Exam within the last two (2) years and my:
		○ English Language Composite Score is 75% or higher
		○ Science (Anatomy & Physiology) Score is75% or higher
		○ Math Score is 75% or higher
5.		**Enclosed are the following documents:**
		• **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
		• **Blue Card** or outcome letter from Texas Board of Nursing (Clearance on Background)*
		• **Immunization Card** for complete **Hepatitis B 3 series of vaccine** or proof of positive serology
		• Completed Technical Performance Standard Requirements **Form**
		• Official **HESI A^2** Admission Assessment Scores
		• Current **LVN Licensure**

*** Clearance on Background by Texas Board of Nursing:**
In compliance with Texas Board of Nursing (TBON) requirements, all students must complete the criminal background through the TBON. The **fingerprinting process and background check** needs to occur **6-8 weeks prior to applying to the ADN Program.**

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Point System – Evaluation Form LVN to RN Track

Program Selection Process: The ADN Program selection process is based on a Point System Evaluation. The following selection criteria is used to assess the applicant's points. **Applicants applying to the LVN to RN Track must have a current LVN Licensure.**

POINT SYSTEM – EVALUATION FORM ASSOCIATE DEGREE NURSING PROGRAM **LVN to RN TRACK**					
Required	**III. PRE-REQUISITE COURSES** The following courses must be completed with a "B" or higher		**Pre-requisite Grades** **A**=3 **B**=2 Circle One		Enter Points
	a. ENGL 1301 Composition or ENGL 1302 Rhetoric		A B		
	b. BIOL 2401 Anatomy & Physiology I		A B		
	c. BIOL 2402 Anatomy & Physiology II		A B		
	IV. HESI A² (ADMISSION ASSESSMENT) EXAM Exam must have been taken within the last two years		**Average Grade**		Enter Points
	a. English Language Composite = 75% or better	a. _____	**HESI A² Average**		
	b. Science: Anatomy & Physiology = 75% or better	b. _____	100% - 90%	3 points	
	c. Math: = 75% or better	c. _____	89% - 83%	2 points	
	Average (%) _____		82% - 75%	1 point	
	III. CUMULATIVE GPA		**Cumulative GPA**		Enter Points
	Cumulative GPA is listed on South Texas College Transcript		4.0 - 3.5	2 points	
			3.49 - 3.0	1 point	
			2.9 – 2.5	0 point	
Optional	**IV. ADDITIONAL POINTS** The following items are not required to apply for the program; however, it will assist the applicant to earn additional points.		**Additional Points**		Enter Points
	Social & Behavioral Science Elective Select one of the courses listed below to meet the Social & Behavioral Science Elective for the ADN Program: ☐ PSYC 2301 General Psychology **OR** ☐ PSYC 2314 Lifespan Growth & Development		Grade A Grade B Grade C	1 point 0.5 point 0 point	
	Humanities Elective Any Humanities Elective course that meets the Associate of Applied Science Degrees requirements as published in current South Texas College Academic Course Catalog.		Grade A Grade B Grade C	1 point 0.5 point 0 point	
	South Texas College Graduate from one of the following programs: ☐ Patient Care Assistant - Certificate ☐ Licensed Vocational Nurse – Certificate			1 point	
	CSFH 0101 College Success for Healthcare Course		Grade A Grade B	1 point 0.5 point	
Maximum Points: 18			**Total Points**		

Draft – March 4, 2016

PROGRAM TRACKS

EMT Paramedic to RN Track

Draft – March 4, 2016

EMT Paramedic to RN Track

The EMT Paramedic to Registered Nurse (RN) Track is designed for individuals who are licensed in Emergency Medical Technologies (formerly Paramedic) under the Texas or National Registry and seek to pursue the Registered Nurse Licensure. A current National/State Paramedic Licensure is required to apply under this particular track. Upon completion of the Associate of Applied Science in Associate Degree Nursing, the graduate will be able to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The next pages in this guide provide the following information for the EMT Paramedic to Registered Nurse (RN) Track: degree plan, application period, pre-application requirements, and the point system evaluation form

Degree Plan

DEGREE PLAN 2016-2017 ASSOCIATE OF APPLIED SCIENCE - FALL ADMISSION **ASSOCIATE DEGREE NURSING - EMT PARAMEDIC to RN TRACK**			
PRE-REQUISITES			SCH
BIOL	2401	Anatomy & Physiology I	4
BIOL	2402	Anatomy & Physiology II	4
ENGL	1301	Composition	3
		Paramedic Nursing Hours (Electives)	10
FIRST YEAR - FALL SEMESTER			
RNSG	1417	Concepts of Professional Nursing Practice I for Articulating Students	4
RNSG	1140	Professional Nursing Skills for Articulating Students	1
RNSG	1162	Transition Clinical (8 weeks)	1
RNSG	2213	Mental Health Nursing	2
RNSG	1300	Health Assessment across the Lifespan	3
PSYC	2301	General Psychology	3
RNSG	2162	Clinical Mental Health (8 weeks)	1
FIRST YEAR - SPRING SEMESTER			
RNSG	1412	Nursing Care of Childbearing & Childrearing Family	4
RNSG	2361	Clinical Complex Medical/Surgical (8 weeks)	3
RNSG	1343	Complex Concepts of Adult Health	3
RNSG	2260	Clinical - Pediatrics/Maternal/Infant (2nd 8 weeks)	2
SECOND YEAR - FALL SEMESTER			
		Humanities Elective	3
RNSG	2221	Professional Nursing: Leadership & Management	2
RNSG	2331	Advanced Concepts of Adult Health	3
RNSG	2163	Clinical IV (12 weeks)	1
RNSG	2363	Clinical V	3
SCH=semester credit hours Escrow of 10 credits will be given for RNSG 1513 1205, 1144 and 1262 upon completion of RNSG 1417, 1140 and 1162.			

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Application Period

There is one (1) application period per year for the **EMT Paramedic to RN Track** (Fall). On average, a total of 25 students are admitted to the track. Please refer to the ADN webpage for the application period http://nah.southtexascollege.edu/adn/index.html .

Pre-Application Requirements

Prospective **EMT Paramedic to RN Track** students must meet all pre-application requirements before being eligible to apply to the ADN program. Meeting the pre-application requirements is not a guarantee of program admissions.

PRE-APPLICATION REQUIREMENTS ASSOCIATE DEGREE NURSING PROGRAM **EMT PARAMEDIC to RN TRACK**		
	Check Mark (√)	**Pre-Application Requirements**
1.		**Prospective Student Information Session**
		• I have received my **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
2.		**Admission to South Texas College**
		• I have submitted an application for admission online at **Apply Texas** and provided all needed documents (High School and/or college transcripts)
		• I have been issued a South Texas College **ID Number** (A#)
		• I have met **TSI College Readiness Standards or TSI exemption standards**
3.		**Pre-requisite courses listed on the ADN degree plan**
		• I have completed all required pre-requisite courses and have earned a B or better in each course
		• All pre-requisite courses are listed on my official South Texas College transcript
4.		**HESI A^2 (Admission Assessment) Exam**
		• I have taken the HESI A^2 (Admission Assessment) Exam within the last two (2) years and my:
		○ English Language Composite Score is 75% or higher
		○ Science (Anatomy & Physiology) Score is75% or higher
		○ Math Score is 75% or higher
5.		**Enclosed are the following documents:**
		• **Certificate of Completion** for attending the Information Session and successfully completing the Information Session Assessment
		• **Blue Card** or outcome letter from Texas Board of Nursing (Clearance on Background)*
		• **Immunization Card** for complete **Hepatitis B 3 series of vaccine** or proof of positive serology
		• Completed Technical Performance Standard Requirements **Form**
		• Official **HESI A^2** Admission Assessment Scores
		• Current **National/State Paramedic Licensure**

*** Clearance on Background by Texas Board of Nursing:**
In compliance with Texas Board of Nursing (TBON) requirements, all students must complete the criminal background through the TBON. The **fingerprinting process and background check** needs to occur **6-8 weeks prior to applying to the ADN Program.**

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Point System – Evaluation Form EMT Paramedic to RN Track

Program Selection Process: The ADN Program selection process is based on a Point System Evaluation. The following selection criteria is used to assess the applicant's points. **Applicants applying to the EMT Paramedic to RN Track must have a current National/State Paramedic Licensure.**

POINT SYSTEM – EVALUATION FORM ASSOCIATE DEGREE NURSING PROGRAM **EMT PARAMEDIC to RN TRACK**					
Required	**V. PRE-REQUISITE COURSES** The following courses must be completed with a "B" or higher		**Pre-requisite Grades** **A**=3 **B**=2 Circle One		Enter Points
	a. ENGL 1301 Composition or ENGL 1302 Rhetoric		A B		
	b. BIOL 2401 Anatomy & Physiology I		A B		
	c. BIOL 2402 Anatomy & Physiology II		A B		
	VI. HESI A² (ADMISSION ASSESSMENT) EXAM Exam must have been taken within the last two years		**Average Grade**		Enter Points
	a. English Language Composite = 75% or better	a. _____	**HESI A² Average**		
	b. Science: Anatomy & Physiology = 75% or better	b. _____	100% - 90%	3 points	
	c. Math: = 75% or better	c. _____	89% - 83%	2 points	
	Average (%) _____		82% - 75%	1 point	
	III. CUMULATIVE GPA		**Cumulative GPA**		Enter Points
	Cumulative GPA is listed on South Texas College Transcript		4.0 - 3.5	2 points	
			3.49 - 3.0	1 point	
			2.9 – 2.5	0 point	
Optional	**IV. ADDITIONAL POINTS** The following items are not required to apply for the program; however, it will assist the applicant to earn additional points.		**Additional Points**		Enter Points
	Social & Behavioral Science Elective Select one of the courses listed below to meet the Social & Behavioral Science Elective for the ADN Program: ☐ PSYC 2301 General Psychology **OR** ☐ PSYC 2314 Lifespan Growth & Development		Grade A Grade B Grade C	1 point 0.5 point 0 point	
	Humanities Elective Any Humanities Elective course that meets the Associate of Applied Science Degrees requirements as published in current South Texas College Academic Course Catalog.		Grade A Grade B Grade C	1 point 0.5 point 0 point	
	South Texas College Graduate from one of the following programs: ☐ Patient Care Assistant - Certificate ☐ EMT Paramedic – Associate/Certificate			1 point	
	CSFH 0101 College Success for Healthcare Course		Grade A Grade B	1 point 0.5 point	
Maximum Points: 18			**Total Points**		

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CHECKLIST FOR SUBMITTING APPLICATION & REQUIRED DOCUMENTS

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CHECKLIST FOR SUBMITTING APPLICATION & REQUIRED DOCUMENTS

The ADN Program Advisor will verify that all sections of the application form are complete and that all required documents have been submitted with the application form. This section is completed jointly by the applicant and the ADN Program Advisor during the application submission period.

*Acknowledgement by **Applicant**:*

(Applicant will initial the following statements during the meeting with the ADN Program Advisor)

_____ I have completed the required "Prospective Student Information Session."

_____ I understand and have completed the application process for the Associate Degree Nursing Program.

_____ I understand the selection criteria for the Associate Degree Nursing Program.

_____ I understand that due to limited program resources, some applicants who meet all the admission requirements may not be accepted to the Associate Degree Nursing Program.

_____ I understand that if my application is denied for the current application period, I must **re-apply** to be considered for the next application period.

_____ I understand that the **Cutoff Score** may vary each application period.

_____ I understand that **upon acceptance** to the ADN Program and **before I can start my classes**:

- I have to be CPR certified from the American Heart Association for Healthcare Providers
- Complete Alcohol and 10-Panel Drug Screen (urinalysis). Results must be negative.
- Have proof of required immunization records
- Have proof of current health insurance or student accidental insurance
- Complete online "Student Clinical/Practicum Hospital Orientation"

I certify that the information provided within this application is true and understand that reporting false information will result in my disqualification from the applicant pool and program. I further understand that I will not be eligible to reapply.

_____ A00_____ **DATE:** _____

Applicant's Signature *ID Number*

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*Acknowledgement by **ADN Program Advisor**:*

(ADN Program Advisor will initial the following statements during the meeting with the applicant)

_____ Applicant has submitted a complete application form.

_____ Applicant has submitted all required documents.

_____ I have verified the Point System – Evaluation Form completed by applicant.

_____ I have provided a signed copy of this document to the applicant for his/her record.

_____ **DATE:** _____

Associate Degree Nursing Program Advisor

NOTIFICATION OF APPLICATION STATUS

Draft – March 4, 2016

NOTIFICATION OF APPLICATION STATUS

The South Texas College Associate Degree Nursing (ADN) Program communicates via JagNet email to inform applicants of their admission status. Notification Letters will be emailed via JagNet email on the specified date listed on the Application Form.

Notification of Application Status

Qualified applicants with total points **above** the cutoff score will be admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates.

Qualified applicants will receive notification of their application status as either "admitted", "denied", or "alternate" via the applicant's JagNet email address. There is **no waiting-list**. Applicants who are not admitted for the current application period are encouraged to meet with the ADN Program Advisor to discuss alternative options. **The procedures for each application status is described below:**

- **Admitted Status**
  Applicants with total points above the cutoff score will be admitted and notified of their application status through their South Texas College JagNet email. Applicants must officially accept their admission to the program on or before the mandatory orientation by submitting the acceptance form (emailed with the admittance letter). The mandatory orientation will outline all the details of the program, including but not limited to immunizations, uniform, clinical requirements, and class registration.

- **Denied Status**
  Applicants with total points below the cutoff score will be denied and notified of their application status through their South Texas College JagNet email. Denied applicants are encouraged to meet with the ADN Program Advisor to discuss alternative options such as:
  - Applying for other program within NAH or other Divisions
  - Re-applying for the next application period
  - Improving score on the application

  Upon the denied applicant's request, further consultation can be held, to meet with the
  - **ADN Program Chair**
    - Applicant can meet with the ADN Program Chair after the applicant has met with the ADN Program Advisor.
  - **NAH Division Dean**
    - Applicant can meet with the NAH Division Dean after the applicant has met with the ADN Program Advisor and ADN Program Chair.

- **Alternate Status**
  Applicants with total points equal to the cutoff score will be designated as alternates and notified of their application status through their South Texas College JagNet email. Should any of the admitted applicants decline admission, an alternate will be offered admissions to the program. A random draw of alternate applicants will be used as needed.

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APPENDIX

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APPENDIX A
FLOWCHART OF ADN APPLICATION PROCESS

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APPENDIX B
SOUTH TEXAS COLLEGE ADMISSION CHECKLIST

Admissions Checklist

STC South Texas College

Roadmap to GRADUATION at South Texas College

☐ APPLICATION ☐ TRANSCRIPTS ☐ VACCINATION **1**	Complete an **Application** for Admission. Apply online at www.applytexas.org. Provide **official transcripts** from your high school, or proof of GED completion (test scores or certificate) and any college transcripts. Contact your previous education institution(s) to request official transcripts. Transcripts may be delivered in person or mailed to the Office of Admissions and Records. **Beginning January 2012** , all new students who did not attend STC in the Fall of 2011 will be **required to show proof of immunization against bacterial meningitis**. Please visit vaccinate.southtexascollege.edu for more information.
☐ FINANCIAL AID **2**	**Free cash, scholarships, work opportunities and emergency loans** are available to eligible students. Complete the financial aid application online at www.fafsa.ed.gov, or in person at the financial aid office. STC's school code 031034. Prospective students and parents may visit http://www.southtexascollege.edu/security/disclosure.html to view institutional reports and information regarding FERPA, campus safety and student success.
☐ ADVISING **3**	**Advisors** will assist you in identifying test requirements, managing your degree plan, and ensuring that you are aware of campus tools and resources that will assist you in becoming a successful student. Visit the advising center at a campus near you to plan your schedule and review your degree plan. **You must fulfill the state-mandated assessment test requirements before completing the advisement process.**
☐ TESTING **4**	If you are required to take a state-mandated reading, writing and/or math **assessment test** (THEA or ACCUPLACER), please logon to the STC marketplace at https://secure.touchnet.com/C20193_ustores/web/, select a testing site/center and register for an exam. **Once you have received your test scores, return to the Advising office to complete the advisement process and to prepare for registration.**
☐ REGISTRATION **5**	Use the **Advisement Form** to select courses from the current **STC course schedule**. You may register in person or online using the student portal – JagNet. **Username and PIN required for online registration.** You will not receive a registration confirmation. You should verify your schedule online, by phone or in person before classes start.
☐ ORIENTATION **6**	Complete the mandatory **New Student Orientation First Year Connection**. New Student Orientations are held before each semester. Orientation sessions are offered by academic division/major. **You must attend your academic division orientation.** Visit the Welcome Center, or logon to http://studentservices.southtexascollege.edu/studentlife/registration.html for the orientation schedule.
☐ TUITION & FEES **7**	**Pay tuition and fees.** Enrollment is complete only upon full payment of tuition and fees, financial aid award or approved installment plan. Tuition must be **paid in full by the due date or you risk being dropped** from your classes. Financial Aid awards are posted to your account on or before the tuition due date. Continue to check **JagNet for the most current information regarding your financial aid status**. Emergency loans are subject to availability.
☐ BOOKS **8**	**Buy your books.** You may buy your books at the campus bookstore. The bookstore may have used books for sale which can save you money.
☐ GO TO CLASS ☐ STUDENT LIFE **9**	Be in class, not in line the first class day. **Attendance is mandatory for students receiving financial aid.** You must be attending class to be eligible for your final refund. **Check out Student Life!** Get connected and meet people through intramural sports, activities, cultural events, clubs, Student Government, volunteer and leadership opportunities.
☐ GRADUATE **10**	**Stay on track for graduation!** Make sure that you take courses in your degree plan – it is your roadmap to graduation. If you have questions about your degree plan, changing your major, or planning your schedule please visit an Advising office at a campus near you.

Statement of Equal Opportunity: No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, sex, age, veteran status or disability. Individuals with disabilities requiring assistance or access to receive services should contact disABILITY Support Services at (956) 872-2173.

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APPENDIX C
HUMANITIES ELECTIVE OPTIONS

Completion of Humanities elective course is not needed to apply to the ADN Program; however, the (Humanities elective) course is required to graduate from the ADN Program. Any Humanities course that meets the Associate of Applied Science Degrees requirements can assist in earning additional points.

Humanities Elective Options For the Associate of Applied Science Degrees
Humanities and Visual & Performing Arts

Visual & Performing Arts Options

Art*

ARTS	1301	Art Appreciation
ARTS	1303	Art History I
ARTS	1304	Art History II
ARTS	1311	Design I
ARTS	1316	Drawing I
ARTS	2346	Ceramics I
ARTS	2348	Digital Art I
ARTS	2356	Photography I (Fine Arts Emphasis)

Dance

DANC	2303	Dance Appreciation

Drama

DRAM	1310	Introduction to Theater
DRAM	2366	Introduction to Cinema

Music*

MUSI	1306	Music Appreciation
MUSI	1307	Music Literature
MUSI	1310	American Music

*Check current term catalog for course pre-requisites

Humanities Options

Foreign Language*

SGNL	2301	Intermediate American Sign Language I
SPAN	2311	Intermediate Spanish I
SPAN	2312	Intermediate Spanish II
SPAN	2313	Spanish for Native/Heritage Speakers I
SPAN	2315	Spanish for Native/Heritage Speakers II

Humanities*

HUMA	1301	Introduction to Humanities I
HUMA	1302	Introduction to Humanities II
HUMA	1305	Introduction to Mexican-American Studies
HUMA	1311	Mexican-American Fine Arts Appreciation
HUMA	2319	American Minority Studies
HUMA	2323	World Cultures

Literature*

ENGL	2321	British Literature
ENGL	2326	American Literature
ENGL	2331	World Literature
ENGL	2341	Introduction to Forms of Literature
ENGL	2351	Mexican American Literature

Philosophy

PHIL	1301	Introduction to Philosophy
PHIL	1304	Introduction to World Religions
PHIL	2303	Introduction to Logic
PHIL	2306	Introduction to Ethics
PHIL	2307	Introduction to Social and Political Philosophy
PHIL	2316	Classical Philosophy
PHIL	2321	Philosophy of Religion

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APPENDIX D
PROGRAM COST INFORMATION

PROGRAMS COST 2016-2017													
	Traditional RN Track					LVN to RN Track				EMT Paramedic to RN Track			
	Semester					Semester				Semester			
	1	2	3	4	5	1	2	3	4	1	2	3	4
	Credit Hours					Credit Hours				Credit Hours			
	13	12	11	12	12	24	12	12	12	24	12	12	12
Tuition	$871	$804	$748	$804	$804	$1,671	$804	$804	$804	$1,671	$804	$804	$804
Differential Tuition	$ -	$600	$550	$600	$600	$ -	$600	$600	$600	$ -	$600	$600	$600
Registration Fee	$90	$90	$90	$90	$90	$90	$90	$90	$90	$90	$90	$90	$90
Information Tech Fee	$286	$264	$242	$264	$264	$528	$264	$264	$264	$528	$264	$264	$264
Learning Support Fee	$195	$180	$165	$180	$180	$360	$180	$180	$180	$360	$180	$180	$180
Student Activity Fee	$26	$24	$22	$24	$24	$48	$24	$24	$24	$48	$24	$24	$24
Other Fees	$84	$126	$489	$84	$109	$84	$109	$126	$489	$84	$109	$126	$143
Insurance Fee	$ -	$200	$200	$200	$200	$ -	$200	$200	$200	$ -	$200	$200	$200
Books	$1,084	$1,006	$623	$ -	$ -	$1,033	$833	$103	$101	$1,033	$750	$733	$103
Supplies	$ -	$50	$50	$50	$50	$ -	$50	$50	$50	$ -	$50	$50	$50
Equipment, Tools, & Other Expenses	$ -	$83	$800	$ 66	$66	$ -	$356	$104	$800	$ -	$356	$356	$109
Total Credit Hours	**60**					**60**				**60**			
Program Semester Cost	$2,636	$3,427	$3,979	$2,362	$2,387	$3,814	$3,510	$2,545	$3,602	$3,814	$3,427	$3,427	$2,567
Program Total Cost	**$14,791**					**$13,471**				**$13,235**			

Source: South Texas College Student Financial Services

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APPENDIX E
FAQ FOR HESI A^2 (ADMISSION ASSESSMENT) EXAM

The HESI A^2 (Admission Assessment) Exam is an admission requirement for the South Texas College Associate Degree Nursing (ADN) Program. The HESI A^2 (Admission Assessment) Exam consists of academic exams and a personality profile that identifies the applicant's learning style. All ADN program prospective students are required to complete the HESI A^2 (Admission Assessment) Exam prior to admission into RNSG1209 Introduction to Nursing. LVNs and EMT Paramedics are required to take HESI A^2 (Admission Assessment) Exam as well and submit passing HESI A^2 (Admission Assessment) Exam scores as part of the program application requirements and application period. All ADN program prospective students are required to take HESI A^2 (Admission Assessment) Exam, no exceptions. Total time allotted to complete the exam is 5.25 hours.

Frequently Asked Questions

1. What is tested?
2. How do I register for HESI A^2 (Admission Assessment) Exam?
3. How should I prepare?
4. What if I don't pass the HESI A^2 (Admission Assessment) Exam the first time?
5. How much does the HESI A^2 (Admission Assessment) Exam cost?
6. What scores do I have to attain on the HESI A^2 (Admission Assessment) Exam?
7. When will I receive my exam scores?
8. How long are my A^2 (Admission Assessment) Exam scores valid?
9. I am having technical difficulty with the website or registering for the exam?

1. WHAT IS TESTED?

SUBJECT	ITEMS
English Language	
Reading Comprehension: Provides reading scenarios in order to measure reading comprehension, identifying the main idea, finding meaning of words in context, passage comprehension, making logical inferences, etc. *Recommended time: 60 minutes*	55 items*
Vocabulary & General Knowledge: Contains vocabulary terms that are commonly used in both general English speaking settings and in health care fields. *Recommended time: 50 minutes*	55 items*
Grammar: Contains basic grammar, including parts of speech, important terms and their uses, commonly occurring grammatical errors, etc. *Recommended time: 50 minutes*	55 items*
Math	
Basic Math Skills: Focuses on math skills needed for health care fields, including basic addition, subtraction, multiplication, fractions, decimals, ratio and proportion, household measures, general math facts, etc. *Recommended time: 50 minutes*	55 items*
Science	
Anatomy and Physiology (only): Provides coverage of general terminology and anatomical structures and systems. *Recommended time: 25 minutes*	30 items
Personality Profile (not graded, for diagnostic purposes only)	
Learning Style: Assesses the preferred learning style. *Recommended time: 15 minutes*	14 items
Personality Profile: Assesses personality related to preferred learning style. *Recommended time: 15 minutes*	15 items
*Includes 50 scoring and 5 pilot items	

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2. HOW DO I REGISTER FOR HESI A^2 (Admission Assessment) EXAM?

South Texas College-ADN Distance Department Id: 199821

***Important Information:**

•Do not use the school's department ID as your student ID when creating your student Evolve account.

•The first and last name on your Evolve account must be the same as it appears on your government issued photo ID with signature (i.e. Driver's License or Passport). You will not be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.

•Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).

You will receive an email Confirmation Notice indicating that you may schedule your exam. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at exameligibility@elsevier.com. Failure to do so could result in forfeiture of your testing appointment and associated fees.

PLEASE NOTE: You will receive your Eligibility ID within 1-3 business days from our receipt of your eligibility request. Please add the following email address to your email's safe sender list to avoid delays: exameligibility@elsevier.com**. If you do not see the notification, please check your spam/junk folder. Once you receive the email, you can schedule for the HESI A^2 (Admission Assessment) Exam.**

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3. HOW SHOULD I PREPARE?

A study booklet is available and can be purchased at the online stores listed below.

HESI Admission Assessment Exam Review, 3rd edition, 2012, 184 pp., illustd., ISBN: 978-1-4557-0333-3. With content review and sample test questions, this study guide helps students prepare for the HESI Admission Assessment Exam.

May be purchased at:

•https://evolve.elsevier.com/cs/store?role=student

•us.elsevierhealth.com/hesi

•Barnesandnoble.com-hesi

•Amazon.com

•You may also view the book at most South Texas College Career Learning Centers (CLE)

4. WHAT IF I DON'T PASS THE HESI THE FIRST TIME?

You may retake the HESI A^2 (Admission Assessment) version 2 Exam after 2-3 weeks waiting period. You will retest with a different version of the exam— no student will have the same exam items twice.

If you fail the exam on the second attempt, you must wait until the next eligibility period to test. You can test for HESI A^2 (Admission Assessment) Exam six times per year, which is two times per eligibility period.

You can repeat the exam if you scored under 75% on a required test section and repeat that section within the same "eligibility period" as the first exam. Scores from both Version 1(V1) and Version 2 (V2) may be combined within the same "eligibility period" only.

Eligibility periods are: January 1 through May 31
June 1 through August 31
September 1 through December 31

5. HOW MUCH IS HESI A^2 (Admission Assessment) EXAM?

The price for HESI is approximately $98. When registering for the HESI A^2 (Admission Assessment) Exam, be prepared with a Debit/Credit Card.

6. WHAT SCORES DO I HAVE TO ATTAIN ON THE HESI A^2 (Admission Assessment) EXAM?

Each section must be passed with a 75% or higher. Below is the HESI A^2 (Admission Assessment) Exam formula for the Associates Degree Nursing Program at South Texas College.

	Minimum score on each section is 75%	**Score**
Section 1	English Language Composite Score (all 7 exams)	
Section 2	Science Composite Score: Anatomy & Physiology only	
Section 3	Math Score	
	Total average of the three sections:	

7. WHEN WILL I RECEIVE MY EXAM SCORES?

Exam scores are available immediately after completion of the exam.

8. HOW LONG ARE MY HESI A^2 (Admission Assessment) EXAM SCORES VALID?

HESI scores are valid for 2 years from the time of completion.

9. I AM HAVING TECHNICAL DIFFICULTY WITH THE WEBSITE OR REGISTERING FOR THE EXAM?

For technical assistance, re-activating your account, rescheduling or changes on HESI registration, contact Elsevier Client Services at 1-800-222-9570 or contact Elsevier Review & Testing via email at exameligibility@elsevier.com for further assistance.

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APPENDIX F
TECHNICAL PERFORMANCE STANDARDS

Standard for Technical Performance Standards of Nursing & Allied Health Programs

Technical Performance Standards are the essential functions which every STC NAH student is expected to perform for successful participation in the Program. These are necessary in order to provide healthcare services in a safe, ethical, and legal manner. Students participating in a STC NAH Program are expected to demonstrate the essential functions listed below, with or without reasonable accommodation. These are applicable in classroom, laboratories, and clinical/practicum settings. The STC NAH Program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College. Any student wishing to request reasonable accommodations due to a documented disability must initiate the process by contacting an ADA representative from the STC Office of Disability Support Services for information and procedures at (956) 683-3137 or (956) 872-2513.

Please initial each item.

1.____**READ:** I am able to read and understand printed materials used in the classroom and health care settings such as textbooks, signs, medical supply packages, policy and procedure manuals, and patient records.

2.____**ARITHMETIC COMPETENCE:** I am able to read and understand columns of numbers and measurement marks, count rates, tell time, use measuring tools, write numbers in records, and calculate (add, subtract, multiply, divide) mathematical information such as fluid volumes, weights and measurements, and vital signs.

3.____**CRITICAL THINKING**: I possess sufficient ability to:

- comprehend and process information in a timely manner
- acquire and apply information from classroom instruction, skills laboratory experiences, independent learning, and group projects
- prioritize multiple tasks, process information, and make decisions
- collect, interpret, and assess data about patients
- observe, measure, and interpret normal and abnormal patient responses to interventions, and appropriately modify treatment interventions
- act safely and ethically in the lab and clinical/practicum setting

4.____**COMMUNICATION**: I am able to:

- communicate effectively, in English, in oral and written form with peers, instructors, patients, and other health care professionals
- complete assignments and tests in both written and oral formats
- give directions, explain procedures, give oral reports, speak on the telephone, and interact with others
- document care using appropriate terminology, accuracy, efficiency, and in a legible manner
- comprehend, interpret, and follow oral and written instructions
- recognize, interpret, and respond to nonverbal behavior of self and others
- interpret and communicate information regarding the status, safety, and care of patients

5.____**BEHAVIORAL SOCIAL SKILLS**: I am able to:

- develop therapeutic relationships with patients and others
- work in stressful situations with multiple patients and colleagues at the same time
- interact appropriately with individuals of all ages, genders, races, socio-economic, religious, and cultural backgrounds

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- establish rapport and work effectively with peers, patients/clients, and instructors (ask advice, seek information, and share)
- negotiate interpersonal conflicts
- cope with the fast pace of class/lab/clinic, heavy workloads, classroom and/or patient demands, changes in schedule, motivate a sometimes discouraged patient, and demonstrate patience and empathy with patients
- focus attention on task, monitor own emotions, perform multiple responsibilities concurrently, deal with the unexpected, handle strong emotions (i.e. grief, revulsion), manage impulses
- tolerate close physical contact with co-workers and sick or injured patients who may have multiple problems and diagnoses
- cope with patients who may be terminally ill
- exercise appropriate work ethics, including the maintenance of confidentiality
- recognize and respond appropriately to potentially dangerous situations
- maintain the emotional health and stability required to fully utilize intellectual capabilities, demonstrate good judgment, and render patient care

6.____**FINE MOTOR**: I possess manual dexterity necessary to palpate muscles and/or bony prominences, pick up objects with hands, grasp small objects, write with pen or pencil, and squeeze fingers.

7.____**MOTOR CONTROL:** I am in good physical condition and have a moderate amount of strength in order to:

- safely adjust, move, position, and lift patients and equipment
- safely assist and protect patients who are walking with and without assistive devices, exercising, or performing other activities
- provide for the patient's safety in all patient care activities
- reach arms above head and below waist, stoop/twist, stretch, bend, kneel, squat, push, pull, walk, sit, or crawl as the need arises; move quickly (respond to emergency) while maintaining safe posture/body mechanics
- perform bimanual activities easily
- obtain and maintain CPR certification (American Heart Association CPR for Healthcare Providers)
- use proper body mechanics for all skills related to patient care, and apply standard precautions when rendering patient care treatment
- possess the endurance necessary to perform 40 hour work weeks during clinical education courses
- stand and maintain balance during classroom or therapeutic procedures/activities for long periods of time, and maintain a high energy level throughout the day

8.____**VISUAL**: I am able to:

- read small numbers/scales and fine print on goniometers, other measuring devices and computer screens accurately to ensure safe treatment
- recognize and interpret facial expressions and body language
- discriminate differences and changes in skin and soft tissue
- recognize a patient's physiological status
- assess a patient's environment
- recognize depths and use peripheral vision

9.____**AUDITORY**: I am able to:

- recognize and respond to normal speaking level sounds/verbal communication, auditory equipment timers, and alarms in an environment with a moderate level of background noise
- effectively use equipment to assess blood pressure, pulse rate, and breath sounds

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10.___**SMELL**: I am able to detect odors from client, such as smoke, gases or noxious smells.

11.___**TACTILE:** I am able to:

- feel vibrations (palpate pulses)
- detect and assess changes or abnormalities in skin texture, skin temperature, muscle tone, and joint movement
- detect environmental temperature (drafts, cold and hot)
- adjust physical therapy equipment

12.___I have the ability to use computers and complete computer-based assignments.

13.___I have the ability to complete tasks/ examinations within required time limits in the classroom, laboratory and in the clinical areas.

Student signature	If under the age of 18, parent or guardian signature required
Print name	Print name of parent or legal guardian
Date	Date

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APPENDIX G
CLINICAL REQUIREMENTS

Hepatitis B complete vaccine series or proof of active serology is required at the time the application form is submitted.

There will be additional immunizations and other clinical requirements required **once you are admitted** into the ADN Program. The list below will assist to better prepare and demonstrate the required information.

Alcohol and 10-Panel Drug Screen (urinalysis) results must be negative
Current immunizations • **Tetanus/Diphtheria/Pertussis** (Tdap) - within last 10 years) • **MMR** (Measles Mumps Rubella) – 2 doses required or serology/titer report proving immunity • **Varicella** (Chicken Pox) 2 doses required; signed statement history of disease; serology/titer report proving immunity • **Meningitis** MCV4 entering students under the age of 22 – 1 dose is accepted if within the last 5 years or must have 2 completed doses
Influenza (required from **August – April**) **MUST** have vial lot # and vial expiration date documented
Tuberculosis screen – must be Negative; expires annually; students with positive TB screen must provide negative chest x-ray report every 2 years
Current CPR (Cardiopulmonary Resuscitation) **American Heart Association Healthcare Providers** certification for adult & child; must be renewed every 2 years; **ONLINE CPR course not accepted** Provide a copy of the card (front and back) make sure your card is signed
Proof of **Current Health Insurance** (ex. BCBS, Humana, Medicaid, Medicare, VA, UHC, CHIPS, TriCare, etc.) **or Student Accidental Insurance** - STC Student Insurance or other
Current Driver's license, State ID, Passport, or US Military ID with visible signature
Social Security Card for verification purposes (required by some clinical affiliates and state licensing boards) **must be signed**
Complete form **Technical Performance Standards** - signed statement of ability to perform technical standards for nursing or allied health program of study.
Complete form **Background Check Authorization and Release Form**
Complete form **Disclosure Statement**
Complete form **Manual of Policy 3337 (NAH Policy)**
Complete **"Student Clinical/Practicum Hospital Orientation"** instructions will be given at orientation

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APPENDIX H
TEXAS BOARD OF NURSING ELIGIBILITY QUESTIONS FOR REGISTERED NURSES

Texas Board of Nursing
Eligibility Questions for **Registered Nurses**

Eligibility Questions

These questions MUST be answered truthfully EACH TIME an application is submitted, even if you have previously disclosed information and undergone a previous eligibility review in another state.

1) **[ ] No [ ] Yes** *For any criminal offense, including those pending appeal, have you:

A. been arrested and have any pending criminal charges?
B. been convicted of a misdemeanor?
C. been convicted of a felony?
D. pled nolo contendere, no contest, or guilty?
E. received deferred adjudication?
F. been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
G. been sentenced to serve jail, prison time, or court-ordered confinement?
H. been granted pre-trial diversion?
I. been cited or charged with any violation of the law?
J. been subject of a court-martial; Article 15 violation; or received any form of military judgment/ punishment/action?

(You may only exclude Class C misdemeanor traffic violations or offenses previously disclosed to the Texas Board of Nursing on an initial licensure or renewal application.)

NOTE: Expunged and Sealed Offenses: While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed may subject your license to a disciplinary order and fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character. (See 22 TAC §213.27)

NOTE: Orders of Non-Disclosure: Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non- disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non- disclosure may become a character and fitness issue. Pursuant to Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character and fitness.

2) **[ ] No [ ] Yes** *Are you currently the target or subject of a grand jury or governmental agency investigation?

3) **[ ] No [ ] Yes** Has **any** licensing authority ever refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

4) **[ ] No [ ] Yes** *In the past five (5) years have you been diagnosed with or treated or hospitalized for schizophrenia and/or psychotic disorder, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder which impaired or does impair your behavior, judgment, or ability to function in school or work?

(You may answer "No" if you have completed and/or are in compliance with TPAPN for mental illness OR you've previously disclosed to the Texas Board of Nursing and have remained compliant with your treatment regime and have no further hospitalization since disclosure.)

5) **[ ] No [ ] Yes** *Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

*Pursuant to the Texas Occupations Code §301.207, information, including diagnosis and treatment, regarding an individual's physical or mental condition, intemperate use of drugs or alcohol, or chemical dependency **and** information regarding an individual's criminal history is confidential to the same extent that information collected as part of an investigation is confidential under the Texas Occupations Code §301.466. *If you are licensed as an LVN in the State of Texas and are currently participating in the Texas Peer Assistance Program for Nurses you may answer "NO" to questions #4 and #5.*

NOTE: IF YOU ANSWERED "YES" TO ANY OF THESE QUESTIONS, YOU MUST SEE THE CLINICAL AFFAIRS SPECIALIST IMMEDIATELY TO PROCESS A DECLATORY ORDER TO THE TBON. Clinical Affairs contact information: clinicalaffairs@southtexascollege.edu or call (956) 872-3022

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